

January 31, 2005

MUNI # 27026
BEATRICE GILBERT, CLERK
TOWN OF IRVING
W13398 BOLGER RD
MELROSE WI 54642

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You will be obligated to enforce the UDC per its administration and enforcement requirements of Ch. Comm 20, for at least all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

Merely as an FYI, most municipalities find it convenient to put inspection fees in a separate resolution, rather than in the ordinance, since resolutions tend to be easier to amend.

We recommend that you provide a copy of your ordinance and this letter to your authorized inspector(s).

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency that had been planning to enforce the UDC in your municipality that their services are not required. By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.

cc:

KYLE DENO
JACKSON COUNTY
307 MAIN ST
BLK RIVER FLS WI 54615

GENERAL ENGINEERING CO INC
412 E SLIFER ST PO Box 340
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